## **Outdoor Equipment/Apparel Borrowing Agreement**

Between:

(the "Borrower")

-and-

## Queen's University at Kingston on behalf of the Queen's Outdoor Field Experience Initiative

("QOFEI")

1. QOFEI owns items intended to facilitate outdoor field experiences for students, and has agreed to loan to the Borrower the following items (list):

- 2. The Borrower shall return these items on (YYYY/MM/DD):
- 3. Please specify use (e.g. BIOL\*300 field course, field work, personal development):
- 4. While QOFEI endeavours to ensure that items released for loan are in good repair and working condition, it cannot guarantee that such items are free of all defects or that they are or will remain in good repair and working condition.
- 5. It is the Borrower's responsibility to inspect each item borrowed from QOFEI before departure, to ensure that they understand the proper use and care of such item(s), and return each item in the condition they received it within the agreed timeframe.
- 6. QOFEI may require repayment from the Borrower for the cost to repair or replace items that are not returned, returned late, or returned in poor or non-working condition. The Borrower agrees to pay such costs promptly upon written request. QOFEI retains contact information and incident reports on file. The Borrower will be contacted in the event of damaged or misplaced equipment.

- 7. It is the Borrower's responsibility to ensure that they do not trespass on private property or enter into any terrain they cannot safely navigate. The Borrower agrees to use the item(s) only for their intended purpose, in a safe and prudent manner.
- 8. QOFEI has the discretion to revoke any item reservation(s) and/or to otherwise refuse to lend any item(s) to any individual(s) at any time for any reason.
- 9. It is a condition of the loan that the Borrower initial, sign and return a copy of the attached RELEASE OF LIABILITY, WAIVER OF CLAIMS, AND INDEMNITY AGREEMENT, the terms of which form part of this agreement.

In the case of loans equal to or greater than 14 days, it is a condition of the loan that the Borrower obtains the signature of the Supervisor or Course Coordinator.

Name:	Student Number:	
Borrower Signature:	Date:	
Supervisor/Course Coordinator Name (if applic	cable):	
Supervisor/Course Coordinator Signature (if an	oplicable):	

Thank you for agreeing to take care of our equipment and to return it by the agreed upon date. Your cooperation and understanding allows us to continue to provide this service to as many students as possible. This agreement helps protect us and keep the lending library open. We hope you enjoy the outdoors!

For QOFEI member use only	
QOFEI Lender signature:	Date:
QOFEI Returner signature:	Date: